

Town of Arrowsic

Planning Board

November 7, 2024, 7 PM

In-Person and Via Zoom

Meeting Minutes

Vicky Stoneman (PB chair), Eileen Bonine (PB-secretary) Joe Bonnett (PB), Paul Cunningham (PB), Don Sheldon (PB alt), Mike Field (CEO), Jim Davis (PB), Chris Brett (representing Citizens for Squirrel Point Lighthouse {CSP})

Meeting called to order at 7:02.

Announcements by Vicky Stoneman:

Eileen and Don will be voting members for this meeting as Jenna Howard could not attend and Jim Davis had to arrive late.

Approval of Minutes of 10/3 Meeting:

Motion to approve by Joe, seconded by Don. No discussion. All approved.

FOAA Updates

Jim still needs to take FOAA. Scheduled in December but may have a possible conflict.

Don and Jenna are registered for the December session. Joe has received his FOAA certificate.

All have taken PB training,

Squirrel Point Bridge Application – Chris Brett – VP Citizens for Squirrel Point

Applicants have legal standing to bring application.

All necessary documents are included and complete.

Permissions granted from Coast Guard (has-right-of-way), IFW (owns the land that the bridge is on), and Nature Conservancy (uses bridge and owns abutting property).

Planning Board has jurisdiction to hear application.

Joe moves that the application is complete, seconded by Don. All approve.

Summary by Chris of application scope- (see site walk notes)

Bridge Built in 1980s, approaching end of useful life. Higher water levels have submerged bridge more than once. Tides have eroded supports.

Replacement will include a 50-ft aluminum span with wood decking, a 30' and 35' ramp on either end, respectively. This will elevate structure above marsh surface and minimize impact.

A tractor will be used to transport the structure down the existing footpath. Contractor will minimize damage to vegetation on either side of the path. Brush cleanup to facilitate transport scheduled to begin in a week, by The Nature Conservancy.

Installation may begin later this fall depending on contractor's availability.

CSP is still fundraising to get the remaining funds needed to pay for the bridge and installation. The Nature conservancy has contributed financially to project.

DEP and IFW approve. Army corps of Engineers support plan but are not required to approve project.

Don asked if Packards Landing is connected through this waterway? It is not and there is no issue of obstructing recreational water travel from Packards Landing.

No other questions.

Conditions to discuss – actively control erosion during construction and use of bridge.

Vicky wondered if the bridge should be considered a non-conforming structure and therefore bound by the 30% expansion limit? Decision made to disregard this as not applicable as the Town does not address bridges in its zoning ordinance so it is not a structure as considered under non-conforming structures. Project will make the bridge safer.

Judgement by Planning Board regarding satisfaction of required Provisions in Planning Board Ordinance 4.2.3:

1. OK
2. OK with condition that at all times during and after construction, provision shall be made to prevent soil erosion and sedimentation of surface waters.
3. Ok

4. Ok
5. Ok
6. Ok
7. Ok
8. Ok
9. Ok
10. Ok

Motion to grant permit with condition by Joe. Seconded by Don. No further discussion. All approve.

Mike for Building Permit and Vicky for CUP to assign permit numbers by 11/8.

CEO Update – Mike Field

3 plumbing permits issued.

CU permit for driveway at Elwell property.

Mike will immediately post all permits at the kiosk. Will look to allow citizens to post to website to comment on permits. This will comply with the right of 30-day appeal. Mike is looking into having permits included in weekly newsletter.

Can minutes be posted as unapproved to get them available more quickly? It was felt that this was not possible and not really necessary. Minutes serve more as historical record rather than timely detail about permits.

Mike Field will take training on Legal procedures next week in Gorham.

Non-conforming issue re: Chapter 1000

Mike has discussed with Jeff Kalinich at DEP. He said we are not required to make a change at this point but may need to in the near-ish future. Vicky has discussed with Kristin. Kristin will make recommendations for changes to ordinance to comply with State DEP requirements. Legal cost would be borne by Town. We would like to keep existing setback of 100 ft. Vicky will ask Select Board for approval of payment for the estimated cost.

Announcements and such other business as may reasonably come before the Board:

None

Next Meeting Thursday December 5, 2024.

Motion to adjourn the meeting made by Joe, seconded by Paul. All in favor. Meeting adjourned at 7:55 pm.

Respectfully submitted by Eileen Bonine.